



FEDERAL ELECTION COMMISSION
WASHINGTON, D C 20463

JAN - 7 2004

Barbara M. Boyd
778 Vanderbilt Terrace, SE
Leesburg, VA 20175

RE: MUR 5400

Dear Ms. Boyd:

This letter acknowledges receipt of your complaint on December 30, 2003, alleging possible violations of the Federal Election Campaign Act of 1971, as amended. The respondent(s) will be notified of this complaint within five business days.

You will be notified as soon as the Federal Election Commission takes final action on your complaint. Should you receive any additional information in this matter, please forward it to the Office of the General Counsel. Such information must be notarized and sworn to in the same manner as the original complaint. We have numbered this matter MUR 5400. Please refer to this number in all future communications. For your information, we have attached a brief description of the Commission's procedures for handling complaints.

Sincerely,

A handwritten signature in dark ink, appearing to read "Jeff S. Jordan", is written over the typed name.

Jeff S. Jordan
Supervisory Attorney
Complaints Examination &
Legal Administration

Enclosure:
Procedures